

Risk Assessment Form

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|---|---|---------------------------|-------|
| Equipment / Activity / Area being assessed | Senses Science Show | Risk Assessment No | LE-38 |
| Location | Theatre | COSHH assessment | |
| Who is exposed? | School groups, staff | | |
| Date of assessment | 19 August 2024 | | |
| Assessor's name and job title | Franco Ferrari-Accardi, STEM Learning Manager | | |

Risk = Likelihood of injury x Severity of injury R = L x S Low risk = 0 – 6 Medium risk = 7 – 12 High risk = 13 – 25

| | | S = Severity of injury | | | | | |
|--------------------------|----------------------|--------------------------|-----------------------------|---------------------------------|-------------------------------|-----------------------------|-------------------------------------|
| | | No injury or illness (0) | Minor injury or illness (1) | First aid injury or illness (2) | “3 day” injury or illness (3) | Major injury or illness (4) | Fatality, disabling injury, etc (5) |
| L = Likelihood of injury | Zero to very low (0) | 0 = Low | 0 = Low | 0 = Low | 0 = Low | 0 = Low | 0 = Low |
| | Very unlikely (1) | 0 = Low | 1 = Low | 2 = Low | 3 = Low | 4 = Low | 5 = Low |
| | Unlikely (2) | 0 = Low | 2 = Low | 4 = Low | 6 = Low | 8 = Medium | 10 = Medium |
| | Likely (3) | 0 = Low | 3 = Low | 6 = Low | 9 = Medium | 12 = Medium | 15 = High |
| | Very likely (4) | 0 = Low | 4 = Low | 8 = Medium | 12 = Medium | 16 = High | 20 = High |
| | Almost certain (5) | 0 = Low | 5 = Low | 10 = Medium | 15 = High | 20 = High | 25 = High |

| | Hazard | Control Measures already in place to control the risk | What additional Control Measures are required? | Risk rating (High, Medium, Low) | Completed/ Escalated to: |
|---|---|---|---|--|---------------------------------|
| 1 | Poor housekeeping and general untidiness Slips, trips, and falls | Regular checks and quick tidy-ups of the space to be conducted daily by Enablers. Any mess or damages that can't be tidied or repaired to be reported to the Facilities Manager and/or Technicians. First aider on site at all times during museum opening hours. | | L = 3 S = 1 R = 3 | |
| 2 | Optical illusions Headache, dizziness | Enabler tells the audience that the next slides might make their eyes feel strange and they can close them if they don't like it. | | L = 0 S = 1 R = 0 | |
| 3 | Sound instruments Loud noises | Enabler will tell the audience that they are about to make some noises with the instruments to minimise shock. | | L = 2 S = 1 R = 2 | |
| 4 | Smell demonstration Nausea from bad smell | Enabler warns volunteers that one of the jars has a bad smell. Enabler will handle the jar so they can remove it quickly if needed. | | L = 1 S = 1 R = 1 | |

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| 5 | <p>Touch demonstration – freestanding plinths and boxes.</p> <p>Trips and falls; cuts</p> | <p>Enabler ensures the demonstration area is clear of any obstruction and the volunteer is in the correct position before placing the blindfold.</p> <p>No sharp objects are used in the mystery boxes.</p> <p>Boxes have hinged lids to stop them from being knocked or pushed off when children put their hands in.</p> <p>Plinths have been designed to be child height to minimise stretching or leaning to access them.</p> <p>Boxes are made from recycled vinyl material that is lightweight to minimise injury if fingers were to get trapped.</p> <p>Boxes have a lock mechanism that only the Enabler can operate to reduce the risk of boxes opening and closing on children's hands.</p> | | <p>L = 1 S = 2 R = 2</p> | |
| 6 | Audience misbehaviour | Enabler pauses the show in the event of misbehaviour and will only resume once they are happy the audience is settled. | | <p>L = 2 S = 1 R = 2</p> | |
| 7 | <p>Sensory overload</p> <p>Bright lights, loud noises, smells, textures, lots of people</p> | <p>The audience will be informed about the noise and smells so that they can take precautions.</p> <p>Keep music and sound effects at a reasonable volume.</p> <p>Keep access and exit routes clear in case anyone needs to leave the room at any time.</p> <p>Use simple and clear language in the presentation.</p> | | <p>L = 2 S = 1 R = 2</p> | |
| 8 | Enablers not being aware of or adhering to any of the above measures | All Enablers who deliver this show receive appropriate training and are asked to read and sign this risk assessment. | | <p>L = 2 S = 2 R = 4</p> | |

Sign-off of risk assessment

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| Review by Manager (Name, job title and date) | D Parsley facilities manager 19/11/25 |
| Next Review date | 19/11/26 |